

Silverleaf Community Development District

12051 Corporate Blvd., Orlando, FL 32817

Phone: 407-723-5900, Fax: 407-723-5901

www.silverleafcdd.com

The meeting of the Board of Supervisors for the **Silverleaf Community Development District** will be held **Wednesday, January 13, 2021 at 1:00 p.m. located at 8141 Lakewood Main Street, Bradenton, FL 34202**. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956 (New)

Passcode: 790 562 990 # (New)

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Call to Order
 - Roll Call
 - Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
1. Consideration of Replacement for Seat 3 & Seat 5
 2. Administer Oath of Office to Newly Appointed Board of Supervisors for Seat 3 & Seat 5

General Business Matters

3. Consideration of the Minutes of the December 9, 2020 Board of Supervisors' Meeting
4. Consideration of Resolution 2021-03, Updating Registered Agent
5. Consideration of Resolution 2021-04, Electing Officers
6. Discussion Regarding Synovus Bank Fees
7. Ratification of Payment Authorizations 116 – 118
8. Review of District Financial Statements (under separate cover)

Other Business

- Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
 - Review of Maintenance Reports
- Audience Comments
- Supervisors Requests

Adjournment



**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Consideration of Replacement for
Seat 3 & Seat 5

Joshua Holley

4207 Cottage Hill Avenue

Parrish, FL 34219

(T) 205-362-8775

Jrholley.holley@gmail.com

Objective

To be the best I can be by putting the customer first, while maximizing profit for the company.

Education

Mississippi Gulf Coast Community College 1993 - 1994

Pascagoula High School 1990 – 1993 Diploma

Employment History

09/22/2019 - Present **At Home Ellenton, FL**

Store Manager

The Store Manager position is focused on At Home's largest stores, with high square footage, high volume of sales and 25 or more team members. In partnership with the Store Director, the Store Manager manages the operational and team member aspects of the business at the store level. The SM selects, directs, develops and motivates team members to execute the Company's business objectives to ensure customer satisfaction and maximize sales. The SM manages the entirety of the store team to maintain a neat, clean and safe store to provide the kind of environment our customers want to shop and in which our team members enjoy working. The SM achieves success by providing problem-solving resources; managing staff and working collaboratively with the Store Director.

09/2015 – 09/2019

McPherson Oil Products Trussville, AL

Freight Coordinator – Retail Fuel Division

Lead efforts to optimize profitability in Retail Fuel. I manage seven carrier contracts and their KPI's to contract terms. I manage ten to thirteen million gallons of fuel allocation a month, in five states, for 253 retail fuel stations. I am on call twenty-four hours a day, seven days a week and responsible for establishing and executing emergency action plans in times of outages or disruptions. I facilitate communications between carriers, customers, retail operations, and billing departments to ensure outstanding customer service and accuracy. I monitor and maintain all retail freight expenses for accuracy. I look over carrier invoices daily for incorrect charges and to spot check freight rates and surcharges. I respond to all billing inquiries about BOL's and POD's on questionable deliveries. I setup and maintain customers for online ordering on our web portal. In charge of generating monthly volume reports using Microsoft Office

06/2008 – 09/2015

Bass Pro Shops

Leeds, AL

Receiving, Customer Service, & Facilities Manager

I was the direct manager for forty-one employees in three departments after a management restructure by the company. I had to make schedules, make sure all training was completed, and managed day to day operations for each department by managing through seven team leaders. Duties included opening and closing manager responsibilities, inbound and outbound freight reconciliation, and daily housekeeping management.

Facilities Manager

Managed a team of seven to eight employees to do monthly, quarterly, and yearly preventative maintenance throughout the building. Managed Housekeeping, Aquatics, and Landscaper contractors who did daily work at the store. Kept up with all the contractors and current COI's for anyone doing work in or on the building. I was responsible for the automation of the HVAC and lighting controls in the building to reduce and conserve energy. Placed all orders for facility needs through MRO processes and key vendors like Grainger and Voss Lighting. Build, repair, replace store fixtures or promotional builds during specific sales events. Maintained store taxidermy, high dusting and light bulbs once a quarter by using a 120' boom lift to reach throughout the store and parking lot light poles. Worked with General Manager on Facility Budget and monthly P&L's.

Receiving & Inventory Control Manager

Managed a team of eight to sixteen employees to effectively operate the warehouse. Communicated with other managers to ensure correct materials / products are being ordered and supplied by the support staff. Provided leadership by establishing clear expectations, coaching and developing direct reports to ensure the highest standards of safety and quality work practices are being met. Leveraged relationship with other locations to reduce empty freight lanes 25% by splitting return loads of non-asset merchandise with these locations. Managing inventory daily through cycle counts, daily sales, and empty pegs to ensure product replenishment to offer the best in-stock position for our customers. Improved EOY inventory dollar variance by 20% by instituting daily cycle counts and accurately adjusting inventory levels through return to vendor, mark-ins, and mark-outs.

05/1993 – 06/2008

Lowe's Home Improvement Hoover, AL

Assistant Store Manager

Responsible for day to day operations of store and employees. Responsible for the safe operations of shipping, receiving and inventory management for all departments. Implemented restocking protocols to ensure store was fully stocked for next day operations. Successfully managed in-store inventory to 95% of budget including live goods such as plants, trees and flowers.

Created and maintained a team-oriented environment where employees would hold each other accountable for customer service, including appearance of the store. Responsible for scheduling, payroll, and accountability of associates to the highest quality standards.

From: [Paul](#)
To: [Venessa Ripoll](#)
Subject: Fwd: Jonathan Decker CV: NEAL CDD Board
Date: Monday, December 28, 2020 9:53:28 AM

EXTERNAL EMAIL: Use care with links and attachments.

Sent from my iPhone

Begin forwarded message:

From: Paul <paulgressin@gmail.com>
Date: December 24, 2020 at 2:25:00 PM EST
To: Vivian Carvalho <carvalhov@pfn.com>
Subject: Fwd: Jonathan Decker CV: NEAL CDD Board

I recommend Johnathans CV be added to the upcoming CDD Silverleaf agenda for consideration as a board member. Please confirm receipt of this email

Sent from my iPhone

Begin forwarded message:

From: Paul <paulgressin@gmail.com>
Date: December 24, 2020 at 2:18:35 PM EST
To: Jonathan Decker <Jonathan_Decker@ajg.com>
Subject: Re: Jonathan Decker CV: NEAL CDD Board

Received and thank you. Will keep you posted

Sent from my iPhone

On Dec 24, 2020, at 2:17 PM, Jonathan Decker
<Jonathan_Decker@ajg.com> wrote:

Hi Paul,

Thanks again for the opportunity to join you on the CCD
Board.

Attached is my CV. Let me know if you have any questions or need additional information.

Personal Email: JBD1211@gmail.com

Cell: (941) 400-7267

Best regards,

Jonathan Decker

Account Executive – Professional Liability

<image001.png>

Direct: 941-757-0033 | Office: 877-524-0265 Ext: 0033

www.ajg.com | www.gallagher-affinity.com

8430 Enterprise Circle, Suite 200 Lakewood Ranch, FL 34202

 **please consider the environment before printing this email**

<image002.jpg>

<Jonathan B Decker --- Resume.pdf>

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Administer Oath of Office to Newly Appointed
Board of Supervisors for
Seat 3 & Seat 5

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
OATH OF OFFICE**

I, _____, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA
COUNTY OF _____

The foregoing oath was administered before me this ___ day of _____, 2021, by _____, who personally appeared before me, and is personally known to me or has produced _____ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of Silverleaf Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

Notary Public, State of Florida

Print Name: _____

Commission No.: _____ Expires: _____

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Consideration of the Minutes of the
December 9, 2020 Board of Supervisors'
Meeting

MINUTES OF MEETING

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES**

Wednesday, December 9, 2020

1:00 P.M.

**8141 Lakewood Main Street,
Bradenton, FL 34202**

Board Members in attendance via conference call or in person:

Pete Williams	Chairperson	
Dale Weidemiller	Vice Chairperson	
Paul Gressin	Assistant Secretary	
John Blakley	Assistant Secretary	
Larry Powell	Assistant Secretary	(via phone)

Also present via conference call or in person:

Vivian Carvalho	District Manager- PFM Group Consulting, LLC	
Venessa Ripoll (via phone)	Assistant District Manager- PFM Group Consulting, LLC	
Kevin Plenzler	PFM Financial Advisors, LLC	(via phone)
Ed Vogler	District Counsel- Vogler Ashton	(via phone)
Jeb Mulock	District Engineer- ZNS Engineering	(via phone)
Jim Schier	Neal Communities	
John Leinaweaver	Neal Communities	
Sandy Foster	Neal Communities	
Ivory Matthews	Neal Communities	
Misty Taylor	Bryant Miller Olive	
Sete Zare	MBS Capital Markets	(via phone)

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

Ms. Carvalho called to order at 1:16 p.m. the meeting of the Board of Supervisors of the Silverleaf Community Development District and proceeded with roll call. The persons in attendance are outlined above.

Public Comment Period

There were no public comments at this time.

SECOND ORDER OF BUSINESS

General Business Matters

Consideration of the Minutes of the November 11, 2020 Board of Supervisors Meeting

The Board reviewed the Minutes from the November 11, 2020 Board of Supervisors Meeting.

On MOTION by Mr. Gressin, seconded by Mr. Blakley, with all in favor, the Board approved the Minutes of the November 11, 2020 Board of Supervisors' Meeting.

Consideration of Resolution 2021-02, Ratification of Revised Adopted Budget for Fiscal Year 2020

The Board reviewed the Revised Adopted Budget for Fiscal Year 2020.

On MOTION by Mr. Williams, seconded by Mr. Blakley, with all in favor, the Board approved Resolution 2021-02, Ratification of Revised Adopted Budget for Fiscal Year 2020.

Ratification of Payment Authorizations 113-114

The Board reviewed Payment Authorizations 113 – 114. These have been approved by the Chair and need to be ratified by the Board.

Ms. Carvalho requested a motion to ratify Payment Authorizations 113 – 114.

On MOTION by Mr. Williams, seconded by Mr. Gressin, with all in favor, the Board ratified Payment Authorizations 113 – 114.

Review of District Financial Statements

The Board reviewed the Financial Statements are through November 30, 2020.

On MOTION by Mr. Weidemiller, seconded by Mr. Gressin, with all in favor, the Board accepted the Financial Statements through November 30, 2020.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel- No Report

District Engineer- No Report

District Manager- Ms. Carvalho included the latest Maintenance Report as a backup on the agenda.

Ms. Carvalho stated the next meeting is scheduled for January 13, 2021.

Audience Comments and Supervisor Requests

There were no Supervisor requests or audience comments.

FOURTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Carvalho requested a motion to adjourn.

On MOTION by Mr. Williams, seconded by Mr. Gressin, with all in favor, the December 9, 2020 Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:27 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Consideration of Resolution 2021-03, Updating
Registered Agent

RESOLUTION 2021-___

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Silverleaf Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Manatee County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Vivian Carvalho is hereby designated as the Registered Agent for the Fieldstone Community Development District.

SECTION 2. The District's Registered Office shall be located at 12051 Corporate Blvd. Orlando, FL 32817

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District's Secretary is hereby directed to file certified copies of this Resolution with Manatee County, and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this ____ day of January, 2021.

ATTEST:

**SILVERLEAF COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Consideration of Resolution 2021-04, Electing
Officers

RESOLUTION 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006(6), Florida Statutes, as soon as practicable after each election or appointment to the Board of Supervisors (the "Board"), the Board shall organize by electing one of its members as chair and by electing a secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT:

Section 1. _____ is elected Chairman.

Section 2. _____ is elected Vice Chairman.

Section 3. _____ is elected Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.
_____ is elected Assistant Secretary.

Section 4. _____ is elected Treasurer.

Section 5. _____ is elected as Assistant Treasurer.

Section 6. All resolutions or parts of Resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 7. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS ____ DAY of _____, 2021

ATTEST:

**SILVERLEAF
COMMUNITY DEVELOPMENT
DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice-Chairman

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Discussion Regarding Synovus Bank Fees

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Ratification of Payment
Authorizations 116 - 118

SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT

Payment Authorization 116-118

PA #	Description	Amount	Total
116	Supervisor Fees	\$1,000.00	
	Vglobal Tech	\$125.00	
	ZNS Engineering	\$742.50	
			\$1,867.50
117	FPL	\$37.70	
	Owens Electric	\$191.50	
	PFM Group Consulting- Reamortiz	\$625.00	
	PFM Group Consulting-DM	\$2,916.67	
	November Reimbursables	\$12.56	
	Vogler Ashton	\$254.00	
			\$4,037.43
118	Deluxe	\$182.10	
			\$182.10

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization #116
12/11/2020

Item No.	Payee	Invoice	General Fund
1	Supervisor Fees - 12/09/2020 Meeting		
	Dale Weidemiller	--	\$ 200.00
	Pete Williams	--	\$ 200.00
	John Blakley	--	\$ 200.00
	Paul Gressin	--	\$ 200.00
	Lawrence Powell	--	\$ 200.00
2	VGlobalTech		
	December Website Maintenance	2191	\$ 125.00
3	ZNS Engineering		
	Engineering Services Through 10/31/2020	139931	\$ 742.50
		TOTAL	\$ 1,867.50

Venessa Ripoll

Secretary / Assistant Secretary



Chairman / Vice Chairman

Silverleaf CDD
c/o PFM Group Consulting
12051 Corporate Boulevard
Orlando, FL 32817
LaneA@pfm.com // 407-723-5925

RECEIVED

By Amanda Lane at 3:18 pm, Dec 14, 2020

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization #117
12/18/2020

Item No.	Payee	Invoice	General Fund
1	FPL 4610 Silverleaf Ave # Sign ; Service 11/13/2020 - 12/14/2020	--	\$ 37.70
2	Owens Electric Adjusted Timeclocks, Replaced Photocell	20203380	\$ 191.50
3	PFM Group Consulting Reamortization Services: S2014A-1/2, 2018A-1/2, 2019A-2 DM Fee: December 2020 November Reimbursables	112789 DM-12-2020-0041 OE-EXP-12-44	\$ 625.00 \$ 2,916.67 \$ 12.56
4	Vogler Ashton General Counsel Through 11/30/2020	6378	\$ 254.00
		TOTAL	\$ 4,037.43

Venessa Ripoll
Secretary / Assistant Secretary


Chairman / Vice Chairman

Silverleaf CDD
c/o PFM Group Consulting
12051 Corporate Boulevard
Orlando, FL 32817
LaneA@pfm.com // 407-723-5925

RECEIVED
By Amanda Lane at 9:30 am, Dec 23, 2020

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Payment Authorization #118
12/24/2020

Item No.	Payee	Invoice	General Fund
1	Deluxe Check Order	2048615738	\$ 182.10
		TOTAL	\$ 182.10

Venessa Ripoll

Secretary / Assistant Secretary



Chairman / Vice Chairman

Silverleaf CDD
c/o PFM Group Consulting
12051 Corporate Boulevard
Orlando, FL 32817
LaneA@pfm.com // 407-723-5925

RECEIVED

By Amanda Lane at 11:55 am, Dec 24, 2020

**SILVERLEAF
COMMUNITY DEVELOPMENT DISTRICT**

Review of District Financial Statements
(under separate cover)