Silverleaf Community Development District

3501 Quadrangle Boulevard, Suite 270 | Orlando, FL 32817 Phone: 407-723-5900, Fax: 407-723-5901

www.silverleafcdd.com

The meeting of the Board of Supervisors for the Silverleaf Community Development District will be held Monday, December 5, 2022, at 1:00 p.m. located at 3805 Shimmering Oaks Drive, Bradenton, FL 34202. The following is the proposed agenda for this meeting.

Call in number: 1-844-621-3956

Passcode: 792 560 599 #

BOARD OF SUPERVISORS' MEETING AGENDA

Organizational Matters

- Call to Order
- Roll Call
- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]
- 1. Administer Oath of Office to Newly Elected Supervisors
- 2. Consideration of Resolution 2023-01, Election of Officers

General Business Matters

- 3. Consideration of the Minutes of the November 9, 2022, Board of Supervisors Meeting
- 4. Discussion Pertaining to Annual Wetland Mitigation Services
- 5. Ratification of Payment Authorizations #179 180
- 6. Review of District Financial Statements

Other Business

- Staff Reports
 - District Counsel
 - District Engineer
 - District Manager
- Audience Comments
- Supervisors Requests

Adjournment



Oath of Office

SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS OATH OF OFFICE

I,	$_$, a citizen of the state of florida and of the
UNITED STATES OF AMERICA	A, AND BEING EMPLOYED BY OR AN OFFICER OF
SILVERLEAF COMMUNITY DEV	ELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC
FUNDS AS SUCH EMPLOYEE OF	R OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM
	ISTITUTION OF THE UNITED STATES AND OF THE STATE
OF FLORIDA.	
Board Supervisor	
ACKNOWL	EDGMENT OF OATH BEING TAKEN
STATE OF FLORIDA	
COUNTY OF	
The foregoing oath was adn	ninistered before me this day of, 2022,
hv	who personally appeared before me and is
personally known to me or has pro-	, who personally appeared before me, and is duced as identification, and is took the aforementioned oath as a Member of the Board of
the person described in and who	took the aforementioned oath as a Member of the Board of
Supervisors of Silverleaf Communi	ty Development District and acknowledged to and before me
that he/she took said oath for the p	
·	
(NOTABY SEAL)	
(NOTARY SEAL)	
	Notary Public, State of Florida
	5.4.4
	Print Name:
	Commission No.: Expires:
	• • • • • • • • • • • • • • • • • • • •

Resolution 2023-01, Election of Officers

RESOLUTION 2023-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes; and

WHEREAS, pursuant to Section 190.006(6), Florida Statutes, as soon as practicable after each election or appointment to the Board of Supervisors (the "Board"), the Board shall organize by electing one of its members as chair and by electing a secretary, and such other officers as the Board may deem necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT:

Section 1.		is elected Chairman.
Section 2.		is elected Vice Chairman.
Section 3.		is elected Secretary. is elected Assistant Secretary.
Section 4.		is elected Treasurer.
Section 5.		is elected as Assistant Treasurer.
Section 6.	All resolutions or parts of hereby repealed to the ex	Resolutions in conflict herewith are xtent of such conflict.
Section 7.	This Resolution shall bed adoption.	come effective immediately upon its
PASSED AN	D ADOPTED THIS 5 th DA	Y of DECEMBER 2022
ATTEST:		SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT
Secretary/Ass	sistant Secretary	Chair/Vice-Chair

Minutes of the November 9, 2022, Board of Supervisors Meeting

MINUTES OF MEETING

SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS MEETING MINUTES Wednesday, November 9, 2022, at 12:15 p.m. 8141 Lakewood Main Street, Bradenton. FL 34202

Board Members in attendance via conference call or in person:

Paul Gressin Chairperson

Lawrence Powell Vice Chairperson (via phone)

Jackie Miller Assistant Secretary
Jonathan Decker Assistant Secretary

Also present via conference call or in person:

Vivian CarvalhoDistrict Manager - PFM Group Consulting LLC (via phone)Venessa RipollDistrict Manager - PFM Group Consulting LLC (via phone)Rick MontejanoAccountant - PFM Group Consulting LLC (via phone)Jorge JimenezADM - PFM Group Consulting (via phone)Mike FerdinandZNS Engineering (via phone)

Meredith Hammock KE Law Group Grace Kobitter KE Law Group

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The Board of Supervisors' Meeting of the Silverleaf Community Development District was called to order at 12:20 p.m. Ms. Carvalho proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no members of the public present.

SECOND ORDER OF BUSINESS

General Business Matters

Consideration of the Minutes of the October 12, 2022, Board of Supervisors Meeting

The Board reviewed the Minutes of the October 12, 2022, Board of Supervisors' Meeting.

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the Board approved the Minutes of the October 12, 2022, Board of Supervisors Meeting.

Ratification of KE Law Group Agreement for District Counsel Services

Ms. Carvalho note that the Board previously reviewed proposals from various firms and chose to proceed with KE Law Group.

ON MOTION by Mr. Decker, seconded by Ms. Miller, with all in favor, the Board ratified the KE Law Group Agreement for District Counsel Services.

Discussion of HOA Response to Pond Documents and Electric Bills

Mr. Montejano stated that he spoke with two HOA representatives, and they confirmed that there is only one account involving the aeration system. He had spoken with FP & L and had the account turned over to the District's billing address along with the payment information. This bill will now appear on payment authorizations moving forward. The bill should be around \$15 a month.

Mr. Gressin stated that he spoke to the owner of the pond company and will be meeting with him on Tuesday, November 15 at 10:00 a.m. in his capacity as a member of the HOA. There was an aerator repair proposal submitted for the ponds near Wood Lake Way and Wildgrass Place, and there was a second proposal submitted for treatment of multiple ponds that have been contaminated with algae and box turtles. The Board discussed the detail of what the HOA and District are each responsible for, and the details behind pond maintenance falling to the District.

Discussion Pertaining to Annual Wetland Mitigation Services

This item was tabled for this meeting.

Consideration of Storm-water Maintenance Proposal from Pond Professional, LLC

The charge was stated as \$744.72 for a one-time treatment of the ponds.

ON MOTION by Mr. Gressin, seconded by Mr. Decker, with all in favor, the Board approved the Stormwater Maintenance Proposal from Pond Professional, LLC.

Consideration of Aeration Repair Proposal from Pond Professional, LLC

The charge was stated as \$650.00 for a one-time fee for the repair of the aeration system.

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the Board approved the Aeration Repair Proposal from Pond Professional, LLC.

Discussion of Annual Meeting Revised Schedule and New Location for FY 2023

Ms. Carvalho noted the results of the general election. With Paul Gressin in Seat 1, Lawrence Powell in Seat 2, and Timothy Ambramski in Seat 4. There was discussion of the new location for the upcoming meetings. The amenity center at Silverleaf was suggested as well as the Palmetto Library which charges \$25.00 per hour. The Board decided to meet on the first Thursday of the month at 1:00 p.m. at the Silverleaf Amenity Center.

ON MOTION by Mr. Gressin, seconded by Mr. Decker, with all in favor, the Board approved the Annual Meeting Revised Schedule and New Location for FY 2023.

Ratification of Payment Authorization #177 – #178

The Board reviewed Payment Authorization #177 - #178

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the Board ratified Payment Authorization #177 - #178.

Review of District Financial Statements

The Board reviewed the Financial Statements as of September 30, 2022.

ON MOTION by Ms. Miller, seconded by Mr. Decker, with all in favor, the Board accepted the Financial Statements.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel- Thanked the Board for having them here and requested to be told

if there are any tasks that need to be prioritized.

District Engineer- No report.

District Manager- Ms. Carvalho noted that at the December meeting where there will

be a new oath of office administered to the new Supervisors, as well

Audience Comments and Supervisor Requests

Mr. Gressin suggested contacting the Architectural Review Committee to have them add language concerning adding a silt fence barrier when making changes that would lead to runoff into the ponds. An email will be sent to the pool contractor for an update on this matter.

FOURTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Carvalho requested a motion to adjourn.

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the November 9, 2022, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:04 p.m.

Secretary/Assistant Secretary	Chairperson/Vice Chairperson

Discussion Pertaining to Annual Wetland Mitigation Services

Payment Authorizations #179 - 180

Payment Authorization #179 - 180

PA#	Description	Amount	Total
179	McClatchy Compnay	\$63.18	
	DEM 5:	A4 405 00	
	PFM Financial Advisors	\$1,125.00	
		\$500.00	
	Pond Professional, LLC	\$18,299.05	
		, -,	
	Supervisors Fees		
	Jonathan Decker	\$200.00	
	Jackie Miller	\$200.00	
	Paul Gressin	\$200.00	
	Lawrence Powell	\$200.00	
	ZNS Engineering	\$4,017.50	
			\$24,804.73
180	Neal Communities of SW Florida	\$18.00	
	VGlobalTech	\$300.00	
	V GIODAITECTI	\$135.00	
		Ψ100.00	
			\$453.00
		TOTAL	\$25,257.73

Rick Montejano

From: Paul Gressin < paulgressin@icloud.com>
Sent: Tuesday, November 1, 2022 4:33 PM

To: Rick Montejano **Subject:** Re: PA 179

Attachments: Silverleaf PA #179.pdf

Follow Up Flag: Follow up Flag Status: Completed

ALERT: This message is from an external source.BE CAUTIOUS before clicking any link or attachment

Attached approved for payment

Sent from my iPhone

On Nov 1, 2022, at 4:25 PM, Rick Montejano <montejanor@pfm.com> wrote:

Hey Paul -

Attached is the latest payment authorization for review and approval.

Let me know if you have any questions.

Thanks,

Rick Montejano
District Accountant
PFM Group Consulting LLC
407.723.5900 ext. 5951
3501 Quadrangle Blvd., Suite 270 | Orlando, FL 32817
MontejanoR@pfm.com

Payment Authorization #179

11/1/2022

Item No.	Payee	Invoice	General Fund		
1	Neal Communities of SW Florida				
	Overpayment Refund	DS 2019	\$	18.00	
2	VGlobalTech				
	Quarterly ADA (Apr-Jun)	4332	\$	300.00	
• • •	Website Maintenance - Sept 2022	4400	\$	135.00	
		TOTAL	\$	6453.00	
	Secretary / Assistant Secretary	Chairman / Vice C	hairma	n	

Rick Montejano

From: Paul Gressin < paulgressin@icloud.com>
Sent: Friday, November 18, 2022 10:20 AM

To: Rick Montejano **Subject:** Re: PA #180

ALERT: This message is from an external source.BE CAUTIOUS before clicking any link or attachment

Thought so therefore let's not pay him. Have a great thanksgiving

Sent from my iPhone

On Nov 18, 2022, at 10:08 AM, Rick Montejano <montejanor@pfm.com> wrote:

Hey Paul -

I just listened to the minutes for the 11.9 meeting and Dale was not on call.

Rick

Subject: Re: PA #180

ALERT: This message is from an external source.BE CAUTIOUS before clicking any link or attachment

Please verify Dale Weissmuller attended meeting. Otherwise PA #180 approved as presented

Sent from my iPhone

On Nov 17, 2022, at 5:32 PM, Rick Montejano < montejanor@pfm.com > wrote:

Hi Paul -

Attached is the latest payment authorization for your review. Please let me know if you have any questions.

Thanks.

Rick Montejano
District Accountant
PFM Group Consulting LLC

Payment Authorization #180

11/17/2022

Payee	Invoice	General Fund		
McClatchy Company				
Legal Advertising on 10/31/2022 (Ad: IPL009088)	156898	\$	63.18	
PFM Financial Advisors				
Re-amortization Services for Series 2014, 2018, 2	122324	\$	1,125.00	
Re-amortization Services for Series 2018, 2019	122364	\$	500.00	
Pond Professional, LLC				
Monthly lake maintenance (Jan-Nov)	SL ponds29	\$	18,299.05	
Supervisor Fees - 11/09/2022 Meeting				
Dale Weidemiller	2022.11.09	\$	-	
Jonathan Decker	2022.11.09	\$	200.00	
Jackie Miller	2022.11.09	\$	200.00	
Paul Gressin	2022.11.09	\$	200.00	
Lawrence Powell	2022.11.09	\$	200.00	
ZNS Engineering				
Needs Analysis	146061	\$	4,017.50	
	TOTAL	\$		
	PFM Financial Advisors Re-amortization Services for Series 2014, 2018, 2 Re-amortization Services for Series 2018, 2019 Pond Professional, LLC Monthly lake maintenance (Jan-Nov) Supervisor Fees - 11/09/2022 Meeting Dale Weidemiller Jonathan Decker Jackie Miller Paul Gressin Lawrence Powell ZNS Engineering	McClatchy Company Legal Advertising on 10/31/2022 (Ad: IPL009088) 156898 PFM Financial Advisors Re-amortization Services for Series 2014, 2018, 1 122324 Re-amortization Services for Series 2018, 2019 122364 Pond Professional, LLC Monthly lake maintenance (Jan-Nov) SL ponds29 Supervisor Fees - 11/09/2022 Meeting Dale Weidemiller 2022.11.09 Jonathan Decker 2022.11.09 Jackie Miller 2022.11.09 Paul Gressin 2022.11.09 Lawrence Powell 2022.11.09	McClatchy Company Legal Advertising on 10/31/2022 (Ad: IPL009088) 156898 \$ PFM Financial Advisors Re-amortization Services for Series 2014, 2018, 2019 122364 \$ Re-amortization Services for Series 2018, 2019 122364 \$ Pond Professional, LLC Monthly lake maintenance (Jan-Nov) SL ponds29 \$ Supervisor Fees - 11/09/2022 Meeting Dale Weidemiller 2022.11.09 \$ Jonathan Decker 2022.11.09 \$ Jackie Miller 2022.11.09 \$ Paul Gressin 2022.11.09 \$ Lawrence Powell 2022.11.09 \$	

District Financial Statements

Statement of Financial Position As of 10/31/2022

	General Fund	Debt Service - 2014A1, 2019	Debt Service - 2014A2	Debt Service - 2018A	Construction Fund - 2014A,2019	Long Term Debt Group	Total
		Ass	<u>ets</u>				
Current Assets							
General Checking Account	\$269,366.14						\$269,366.14
Assessments Receivable	846.59						846.59
Prepaid Expenses	4,796.12						4,796.12
Deposits	167.00						167.00
Due From Other Funds		\$1,059.79					1,059.79
Debt Service Reserve 2014A1		23,187.50					23,187.50
Revenue Account 2014A		315,942.75					315,942.75
Revenue Account 2019A1		337,584.45					337,584.45
Interest Account 2019A1		0.03					0.03
Prepayment Acct. 2019A2		1,916,326.38					1,916,326.38
Prepayment Acct. 2019A1		92,892.66					92,892.66
Debt Service Reserve 2019A1		88,385.63					88,385.63
Prepayment Acct. 2014A1		3,224.48					3,224.48
Sinking Fund 2019A1		0.02					0.02
Sinking Fund 2019A2		0.02					0.02
Debt Service Reserve 2014A2			\$84,318.75				84,318.75
Interest Account 2014A2			0.03				0.03
Prepayment Account 2014A2			1,327.09				1,327.09
Sinking Fund 2014A2			0.01				0.01
Revenue 2018A Bond				\$155,350.87			155,350.87
Sinking Fund 2018A1 Bond				0.01			0.01
Prepayment 2018A1 Bond				5,807.66			5,807.66
Debt Service Reserve 2018A1 Bond				80,023.75			80,023.75
Prepayment 2018A2 Bond				57,745.52			57,745.52
Due from Other Funds				628.46			628.46
Total Current Assets	\$275,175.85	\$2,778,603.71	\$85,645.88	\$299,556.27	\$0.00	\$0.00	\$3,438,981.71
<u>Investments</u> Amount Available in Debt Service Funds						\$3,162,117.61	\$3,162,117.61
Amount To Be Provided						6,482,882.39	6,482,882.39
Total Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,645,000.00	\$9,645,000.00
Total Assets	\$275,175.85	\$2,778,603.71	\$85,645.88	\$299,556.27	\$0.00	\$9,645,000.00	\$13,083,981.71

Statement of Financial Position As of 10/31/2022

	General Fund	Debt Service - 2014A1, 2019	Debt Service - 2014A2	Debt Service - 2018A	Construction Fund - 2014A,2019	Long Term Debt Group	Total
		Liabilities and	d Net Assets		, , ,		
Current Liabilities Accounts Payable Due To Other Funds	\$318.00 1,688.25						\$318.00 1,688.25
Total Current Liabilities	\$2,006.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,006.25
Long Term Liabilities Revenue Bonds Payable LongTerm Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,645,000.00	\$9,645,000.00
Total Long Total Elabilities	ψ0.00	ψ0.50	ψ0.00	ψ0.00	ψ0.00	ψο,ο 10,000.00	ψο,ο το,οσο.σο
Total Liabilities	\$2,006.25	\$0.00	\$0.00	\$0.00	\$0.00	\$9,645,000.00	\$9,647,006.25
Net Assets Net Assets, Unrestricted Current Year Net Assets - General Government	\$292,962.67 (19,793.07)						\$292,962.67 (19,793.07)
Net Assets, Unrestricted Current Year Net Assets, Unrestricted		\$2,684,280.16 94,323.55					2,684,280.16 94,323.55
Net Assets, Unrestricted Current Year Net Assets, Unrestricted		0 1 ,020.00	\$85,646.24 (0.36)				85,646.24 (0.36)
Net Assets, Unrestricted Current Year Net Assets, Unrestricted				\$294,429.78 5,126.49			294,429.78 5,126.49
Net Assets, Unrestricted Current Year Net Assets, Unrestricted					\$0.00		
Total Net Assets	\$273,169.60	\$2,778,603.71	\$85,645.88	\$299,556.27	\$0.00	\$0.00	\$3,436,975.46
Total Liabilities and Net Assets	\$275,175.85	\$2,778,603.71	\$85,645.88	\$299,556.27	\$0.00	\$9,645,000.00	\$13,083,981.71

Statement of Activities As of 10/31/2022

	General Fund	Debt Service - 2014A1, 2019	Debt Service - 2014A2	Debt Service - 2018A	Construction Fund - 2014,2019	Long Term Debt Group	Total
Revenues							
Off-Roll Assessments	\$3,700.26						\$3,700.26
Off-Roll Assessments	, , , , , , , , , , , , , , , , , , ,	\$43,706.11					43,706.11
Other Assessments		50,617.08					50,617.08
Inter-Fund Group Transfers In		0.36					0.36
Inter-Fund Group Transfers In			(\$0.36)				(0.36)
Off-Roll Assessments				\$5,126.49			5,126.49
Total Revenues	\$3,700.26	\$94,323.55	(\$0.36)	\$5,126.49	\$0.00	\$0.00	\$103,149.94
Expenses							
Supervisor Fees	\$600.00						\$600.00
Public Officials' Insurance	3,098.00						3,098.00
Management	3,208.33						3,208.33
Assessment Administration	12,500.00						12,500.00
Office Supplies	125.00						125.00
Dues, Licenses, and Fees	175.00						175.00
General Insurance	3,787.00						3,787.00
Total Expenses	\$23,493.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$23,493.33
Other Revenues (Expenses) & Gains (Losses)							
Total Other Revenues (Expenses) & Gains (Losses)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Change In Net Assets	(\$19,793.07)	\$94,323.55	(\$0.36)	\$5,126.49	\$0.00	\$0.00	\$79,656.61
Net Assets At Beginning Of Period	\$292,962.67	\$2,684,280.16	\$85,646.24	\$294,429.78	\$0.00	\$0.00	\$3,357,318.85
Net Assets At End Of Period	\$273,169.60	\$2,778,603.71	\$85,645.88	\$299,556.27	\$0.00	\$0.00	\$3,436,975.46

Budget to Actual For the Month Ending 10/31/2022

Year To Date

	Actual	Budget	Variance	FY 2023 Adopted Budget
Revenues				
On-Roll Assessments	\$0.00	\$12,522.92	\$(12,522.92)	\$150,275.00
Off-Roll Assessments	3,700.26	-	3,700.26	-
Other Income & Other Financing Sources	-	-	-	-
Carry Forward Revenue	289,159.21	12,775.80	276,383.41	153,309.61
Net Revenues	\$292,859.47	\$25,298.72	\$267,560.75	\$303,584.61
General & Administrative Expenses				
Supervisor Fees	\$600.00	\$1,000.00	\$(400.00)	\$12,000.00
Public Officials' Insurance	3,098.00	275.00	2,823.00	3,300.00
Trustee Services	-	1,112.50	(1,112.50)	13,350.00
Management	3,208.33	3,208.33	-	38,500.00
Engineering	-	1,250.00	(1,250.00)	15,000.00
Dissemination Agent	-	1,250.00	(1,250.00)	15,000.00
District Counsel	-	1,250.00	(1,250.00)	15,000.00
Assessment Administration	12,500.00	1,041.67	11,458.33	12,500.00
Reamortization Schedules	-	62.50	(62.50)	750.00
Audit	-	437.50	(437.50)	5,250.00
Arbitrage Calculation	-	83.33	(83.33)	1,000.00
Postage & Shipping	-	16.67	(16.67)	200.00
Legal Advertising	-	125.00	(125.00)	1,500.00
Bank Fees	-	15.00	(15.00)	180.00
Miscellaneous	-	41.68	(41.68)	500.00
Office Supplies	125.00	20.83	104.17	250.00
Web Site Maintenance	-	235.00	(235.00)	2,820.00
Dues, Licenses, and Fees	175.00	14.58	160.42	175.00
Wetland Maintenance Reserve	-	333.33	(333.33)	4,000.00
Stormwater Management	-	8,943.06	(8,943.06)	107,316.73
General Insurance	3,787.00	333.33	3,453.67	4,000.00
General Repair & Maintenance	-	416.67	(416.67)	5,000.00
Hardscape Maintenance	-	3,832.74	(3,832.74)	45,992.88
Total General & Administrative Expenses	\$23,493.33	\$25,298.72	\$(1,805.39)	\$303,584.61
Total Expenses	\$23,493.33	\$25,298.72	\$(1,805.39)	\$303,584.61
Net Income (Loss)	\$269,366.14	\$ -	\$269,366.14	\$ -