

MINUTES OF MEETING

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES**

**Monday, March 13, 2023, at 1:00 p.m.
3805 Shimmering Oaks Dr
Parrish, FL 34202**

Board Members in attendance via conference call or in person:

Paul Gressin	Chairperson	
Lawrence Powell	Vice Chairperson	(via phone)
Timothy Abramski	Assistant Secretary	
Jonathan Decker	Assistant Secretary	

Also present via conference call or in person:

Vivian Carvalho	PFM Group Consulting LLC	(via phone)
Venessa Ripoll	PFM Group Consulting LLC	
Rick Montejano	PFM Group Consulting LLC	(via phone)
Meredith Hammock	KE Law Group	
Grace Kobitter	KE Law Group	

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The Board of Supervisors' Meeting of the Silverleaf Community Development District was called to order at 1:02 p.m. Ms. Ripoll proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no members of the public present.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of the Minutes of the
February 6, 2023, Board of Supervisors
Meeting**

The Board reviewed the Minutes of the February 6, 2023, Board of Supervisors' Meeting.

ON MOTION by Mr. Powell, seconded by Mr. Abramski, with all in favor, the Board approved the Minutes of the February 6, 2023, Board of Supervisors Meeting.

Public Hearing on The Adoption of the District's Rules of Procedure
a. Presentation of the Rules of Procedure
b. Public Comments and Testimony
c. Board Comments
d. Consideration of Resolution 2023-03, Adopting Rules of Procedure

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board opened the public hearing on The Adoption of the District's Rules of Procedure.

Ms. Hammock gave a brief overview of the resolution. There were no public comments.

ON MOTION by Mr. Abramski, seconded by Mr. Decker, with all in favor, the Board closed the public hearing on The Adoption of the District's Rules of Procedure.

ON MOTION by Mr. Decker, seconded by Mr. Abramski, with all in favor, the Board approved Resolution 2023-03, Adopting Rules of Procedure.

Review and Consideration of Request for Qualifications for District Engineering Services
a. BDI Engineers
b. Rayl Engineering and Surveying

Ms. Ripoll went over the ways that the Board could make their choice. Ms. Hammock described her firm's previous experience with the two candidates. She also described the statutes that must be followed in the process of making a choice, and that price is not being considered today. The Board discussed the qualifications of the two candidates. The Board ranked Rayl engineering at No. 1 and BDI Engineers at No. 2.

ON MOTION by Mr. Decker, seconded by Mr. Abramski, with all in favor, the Board ranked Rayl Engineering at No. 1 and approved moving forward with them as District Engineer.

**Review and Consideration of Wetlands
Maintenance Services Agreement with
Eco-Logic Services, LLC**

Ms. Ripoll noted that wetlands that were being maintained by the developer are being transferred to the District. Ms. Hammock reviewed the wetlands maintenance services for the Board. The agreement listed maintenance as occurring four times a year at \$850.00 per event.

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board approved the Wetlands Maintenance Services Agreement with Eco-Logic Services, LLC.

**Review of Eco-Logic Services LLC
Invoices**

Ms. Ripoll noted that there are past due invoices from Eco-Logic. She stated that staff is working to determine who approved the work, as it does not seem to have been the Board. The Board recommended that they obtain maps and contact the Developer concerning the invoices since it is unclear whose responsibility it is to pay for the completed work.

**Discussion Pertaining to Annual Wetland
Mitigation Services**

This item was tabled until the next meeting.

**Ratification of Pond Professional, LLC
Aquatic Planting Proposal**

ON MOTION by Mr. Abramski, seconded by Mr. Decker, with all in favor, the Board ratified the Pond Professional, LLC Aquatic Planting Proposal.

**Ratification of Payment Authorizations
#185 - #186**

The Board reviewed Payment Authorizations #185 - #186

ON MOTION by Mr. Abramski, seconded by Mr. Decker, with all in favor, the Board ratified Payment Authorizations #185 - #186.

Review of District Financial Statements

The Board reviewed the Financial Statements as of February 28, 2023.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

- District Counsel-** Ms. Hammock stated that KE Law Group is now Kilinski Van Wyk.
- District Engineer-** No report.
- District Manager-** Ms. Ripoll noted that the next meeting will be held April 3, 2023, at 1:00 p.m. at the same location.

FOURTH ORDER OF BUSINESS

Adjournment

There was no additional business to discuss. Ms. Ripoll requested a motion to adjourn.

ON MOTION by Mr. Decker, seconded by Mr. Gressin, with all in favor, the March 13, 2023, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:29 p.m.


Secretary/Assistant Secretary


Chairperson/Vice Chairperson