

MINUTES OF MEETING

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES**

Monday, December 4, 2023, at 1:00 p.m.

**3805 Shimmering Oaks Dr
Parrish, FL 34202**

Board Members in attendance via conference call or in person:

Paul Gressin	Chairperson	
Lawrence Powell	Vice Chairperson	(via phone; 1:07 p.m.)
Jackie Miller	Assistant Secretary	
Timothy Abramski	Assistant Secretary	
Jonathan Decker	Assistant Secretary	(via phone)

Also present via conference call or in person:

Venessa Ripoll	PFM Group Consulting LLC	
Jorge Jimenez	PFM Group Consulting LLC	(via phone)
Rick Montejano	PFM Group Consulting LLC	(via phone)
Alan Rayl	Rayl Engineering	(via phone)
Caleb Wingo	Rayl Engineering	(via phone)
Molly Maggiano	Kilinski Van Wyk	
Various Audience Members		

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The Board of Supervisors' Meeting of the Silverleaf Community Development District was called to order at 1:02 p.m., Ms. Ripoll proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments at this time.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of the Minutes of the
November 6, 2023, Board of Supervisors
Meeting**

The Board reviewed the Minutes of the November 6, 2023, Board of Supervisors' Meeting.

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board approved the Minutes of the November 6, 2023, Board of Supervisors Meeting.

**Consideration of Resolution 2024-02,
Election of Officers**

Ms. Ripoll suggested that she be made Secretary for the District and suggested the addition of PFM Accountants as Assistant Treasurers to assist in processing payments.

ON MOTION by Ms. Miller, seconded by Mr. Abramski, with all in favor, the Board approved Resolution 2024-02, Election of Officers with Paul Gressin as Chair, Lawrence Powell as Vice Chair, Venessa Ripoll as Secretary, Timothy Abramski, Jackie Miller, Jonathan Decker, Vivian Carvalho and Jorge Jimenez as Assistant Secretaries, Jennifer Glasgow as Treasurer, and Amanda Lane, Rick Montejano, Verona Griffith, and Amy Champagne as Assistant Treasurers.

**Consideration of Resolution 2024-03,
Designating Authorized Signatories for
the District's Bank Account(s)**

Ms. Ripoll noted that this would make the previously added Assistant Treasurers into Authorized Signatories for the District.

ON MOTION by Ms. Miller, seconded by Mr. Gressin, with all in favor, the Board approved Resolution 2024-03, Designating Authorized Signatories for the District's Bank Account(s).

**Ratification of Payment Authorization
#201 – 202**

The Board reviewed Payment Authorizations #201 – 202.

ON MOTION by Ms. Miller, seconded by Mr. Abramski, with all in favor, the Board ratified Payment Authorizations #201 – 202.

Review of District Financial Statements

The Board reviewed the District Financials as of October 2023. Mr. Powell joined the meeting at 1:07 p.m. via phone.

ON MOTION by Ms. Miller, seconded by Mr. Abramski, with all in favor, the Board accepted the District Financial Statements.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel-

No report.

District Engineer-

Mr. Rayl stated that they are waiting on the certificate of insurance from West Coast for the soil regrading. District Counsel was able to obtain a W-9 in preparation to purchase the wetland mitigation credits; once documentation is received they will submit it to their environmental engineer.

District Manager-

Ms. Ripoll mentioned that the next meeting is scheduled for January 8, 2024, at 1:00 p.m.

Supervisor Requests and Audience Comments

A homeowner asked about the number of credits the District will be receiving and where the credits will be applied. Mr. Rayl stated that the amount is a little over \$123,000 and explained the application towards the wetlands within the community; he mentioned that the application process should be completed within 30 days.

FOURTH ORDER OF BUSINESS

Adjournment

There were no additional comments from the Board.

ON MOTION by Mr. Decker, seconded by Mr. Powell, with all in favor, the December 4, 2023, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:19 p.m.



Secretary/Assistant Secretary



Chairperson/Vice Chairperson