

MINUTES OF MEETING

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS MEETING MINUTES**

Monday, November 6, 2023, at 1:00 p.m.

**3805 Shimmering Oaks Dr
Parrish, FL 34202**

Board Members in attendance via conference call or in person:

Paul Gressin	Chairperson
Lawrence Powell	Vice Chairperson
Timothy Abramski	Assistant Secretary
Jonathan Decker	Assistant Secretary

Also present via conference call or in person:

Venessa Ripoll	PFM Group Consulting LLC	
Vivian Carvalho	PFM Group Consulting LLC	(via phone)
Jorge Jimenez	PFM Group Consulting LLC	(via phone)
Rick Montejano	PFM Group Consulting LLC	(via phone)
Alan Rayl	Rayl Engineering	(via phone)
Caleb Wingo	Rayl Engineering	
Meredith Hammock	Kilinski Van Wyk	(via phone)
Molly Maggiano	Kilinski Van Wyk	(via phone)
Various Audience Members		

FIRST ORDER OF BUSINESS

Organizational Matters

Call to Order and Roll Call

The Board of Supervisors' Meeting of the Silverleaf Community Development District was called to order at 1:00 p.m., Ms. Ripoll proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

Public Comment Period

There were no public comments at this time.

SECOND ORDER OF BUSINESS

General Business Matters

**Consideration of the Minutes of the
October 2, 2023, Board of Supervisors
Meeting**

The Board reviewed the Minutes of the October 2, 2023, Board of Supervisors' Meeting.

ON MOTION by Mr. Powell, seconded by Mr. Abramski, with all in favor, the Board approved the Minutes of the October 2, 2023, Board of Supervisors Meeting.

**Consideration of Resolution 2024-01,
Adopting an Amended Budget for FY
2023**

There were changes to the operation and maintenance portion of the budget that needed to be brought back before the Board for approval.

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the Board approved 2024-01, Adopting an Amended Budget for FY 2023.

**Update on Wetland Credits
a. Consideration of Credit Purchase
Agreement**

Mr. Wingo stated that their environmentalist consultant had a meeting with Southwest Florida Water Management and they said the next steps that need to be taken is to move ahead with the credit purchase agreement. Once proof is shown that the purchase has been made, they will approve the ERP modification and release the funds back to the CDD. Mr. Wingo has the purchase agreement as well as two other forms required by the environmentalist consultant, which is an authorized agent affidavit. The consultant is expected to hear back from Southwest Florida Water Management on November 22, 2023.

ON MOTION by Mr. Powell, seconded by Mr. Decker, with all in favor, the Board approved the Credit Purchase Agreement.

Discussion of Rayl Engineering Report

Mr. Wingo mentioned the drainage easement near Woodmont Drive has been staked out properly and all that's left is for the landscape company to remove any trees or overgrown brush in between the two areas that have been staked. He had also printed out a survey of all the trees. He also mentioned the swale regrating, he recommended pursuing West Coast.

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board approved pursuing West Coast at a lower bid for the drainage work.

Mr. Wingo stated that the pavers have also been completed.

**Consideration of FY 2023 Audit
Engagement Letter**

ON MOTION by Mr. Gressin, seconded by Mr. Powell, with all in favor, the Board approved the 2023 Audit Engagement Letter.

**Ratification of Payment Authorization
#198 – 200**

The Board reviewed Payment Authorizations #198 – 200.

ON MOTION by Mr. Powell, seconded by Mr. Decker, with all in favor, the Board ratified Payment Authorizations #198 – 200.

Review of District Financial Statements

The Board reviewed the District Financials as of September 2023.

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board accepted the District Financial Statements.

THIRD ORDER OF BUSINESS

Other Business

Staff Reports

District Counsel-

Ms. Hammock stated that they had reviewed the common areas landscaping agreement they have with the HOA to make sure that there were adequate provisions that allow the district to step in if needed in case of emergencies.

District Engineer-

No report.

District Manager-

Ms. Ripoll mentioned that the next meeting is scheduled for December 4, 2023, at 1:00 p.m. She was requested by a homeowner to ask about replacing a tree that was removed from the back of her home. After much discussion and per the landscaping agreement, the resident must ask the HOA Board to replace the tree.

Supervisor Requests and Audience Comments

There was a question about the HOA and CDD landscape agreement, a lengthy explanation was given as to how the agreement functions between the 2 entities and explained that the CDD can't spend public funds.

FOURTH ORDER OF BUSINESS

Adjournment

There were no additional comments from the Board.

ON MOTION by Mr. Powell, seconded by Mr. Abramski, with all in favor, the November 6, 2023, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 11:37 p.m.



Secretary/Assistant Secretary



Chairperson/Vice Chairperson