

**MINUTES OF MEETING**

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS MEETING MINUTES**

**Monday, March 4, 2024, at 1:00 p.m.**

**3805 Shimmering Oaks Dr  
Parrish, FL 34219**

Board Members in attendance via conference call or in person:

Paul Gressin	Chairperson
Lawrence Powell	Vice Chairperson
Frank Davis	Assistant Secretary
Timothy Abramski	Assistant Secretary
Jonathan Decker	Assistant Secretary

Also present via conference call or in person:

Venessa Ripoll	PFM Group Consulting LLC	
Vivian Carvalho	PFM Group Consulting LLC	(via phone)
Rick Montejano	PFM Group Consulting LLC	(via phone)
Jorge Jimenez	PFM Group Consulting LLC	(via phone)
Alan Rayl	Rayl Engineering	
Molly Maggiano	Kilinski Van Wyk	
Cheryl D'Ottavio	HOA Representative	
Various Residents		

**FIRST ORDER OF BUSINESS**

**Organizational Matters**

**Call to Order and Roll Call**

The Board of Supervisors' Meeting of the Silverleaf Community Development District was called to order at 1:01 p.m., Ms. Ripoll proceeded with roll call and confirmed quorum to proceed with the meeting. Those in attendance are outlined above either in person or via speakerphone.

**Public Comment Period**

There were no public comments at this time.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the  
February 5, 2024, Board of Supervisors  
Meeting**

The Board reviewed the Minutes of the February 5, 2024, Board of Supervisors' Meeting.

ON MOTION by Mr. Powell, seconded by Mr. Decker, with all in favor, the Board approved the Minutes of the February 5, 2024, Board of Supervisors Meeting.

**Update on Homeowners Association  
Request**

Ms. Ripoll noted that she received several questions from the HOA via email and has been providing answers accordingly and will provide a brief summary. The questions involved information about the culverts, which will be addressed by the engineer, the storm water ponds, which have been addressed by the District's ecologic and pond vendors, mosquito control, which has been put on the County's schedule, and maps, which have been requested from the engineer. Ms. D'Ottavio asked for clarification on the exhibit of the District's agreement with the HOA. Mr. Rayl addressed the questions concerning the ponds and explained the District's responsibilities pertaining to water management. He also explained which areas of land are available for planting and mowing and provided details regarding District plats, and methods to designate conservation areas. He had provided a map regarding these areas. Ms. Maggiano reviewed the question of the exhibit to the Landscape Maintenance Agreement, the exhibit is attached to the agreement and noted within the agreement, she stated that it is not typical to initial exhibits.

**Ratification of Payment Authorization  
#210**

The Board reviewed Payment Authorization #210.

ON MOTION by Mr. Powell, seconded by Mr. Davis, with all in favor, the Board ratified Payment Authorization #210.

**Review of District Financial Statements**

The Board reviewed the District Financials as of January 2024.

ON MOTION by Mr. Decker, seconded by Mr. Davis, with all in favor, the Board accepted the District Financial Statements.

**THIRD ORDER OF BUSINESS**

**Other Business**

**Staff Reports**

**District Counsel-**

Ms. Maggiano stated that she emailed the resident discussed at the last meeting regarding the removal of vegetation from a drainage area, and that she drafted a letter to send out to the rest of the residents in the immediate area. Mr. Gressin directed staff to send the letter. Ms. Ripoll stated that District Staff will mail the letters to the respective residents. Ms. Maggiano also provided information to the Board regarding ethics training classes that are available.

**District Engineer-**

Mr. Rayl stated that he had stopped by the Deep Creek swale that is being worked on, West Coast will be out on Friday to continue the project.

**District Manager-**

Ms. Ripoll mentioned that the next meeting is scheduled for April 1, 2024, at 1:00 p.m.

**Supervisor Requests and Audience Comments**

There was a question from the Board as to how PFM processes their checks for Board members. Mr. Montejano stated that he could check with the bank.

The Board had a question regarding the HOA closing the community gates, and how District vendors would have access to the community, as closing the gates without providing the vendors access would prevent the community from being serviced. Ms. D'Ottavio asked that the question and request be sent as an email to the Board of the HOA. A schedule was suggested to be sent to the gate vendor.

A homeowner had a question on when the area behind their house would be cleaned. Mr. Rayl explained that it is a preserve area, and it cannot be modified. Ms. Ripoll suggested that, after the meeting, she and Mr. Rayl visit the resident's home.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

There were no additional comments from the Board.

ON MOTION by Mr. Powell, seconded by Mr. Davis, with all in favor, the March 4, 2024, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:47 p.m.



Secretary/Assistant Secretary



Chairperson/Vice Chairperson