

**MINUTES OF MEETING**

**SILVERLEAF COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS MEETING MINUTES**

**Monday, April 1, 2024, at 1:00 p.m.**

**3805 Shimmering Oaks Dr  
Parrish, FL 34202**

Board Members in attendance via conference call or in person:

Paul Gressin	Chairperson	
Lawrence Powell	Vice Chairperson	(via phone)
Frank Davis	Assistant Secretary	
Timothy Abramski	Assistant Secretary	
Jonathan Decker	Assistant Secretary	

Also present via conference call or in person:

Venessa Ripoll	PFM Group Consulting LLC	
Rick Montejano	PFM Group Consulting LLC	(via phone)
Jorge Jimenez	PFM Group Consulting LLC	
Alan Rayl	Rayl Engineering	
Caleb Wingo	Rayl Engineering	(via phone)
Meredith Hammock	Kilinski Van Wyk	(via phone)
Savannah Hancock	Kilinski Van Wyk	
Cheryl D'Ottavio	HOA Representative	
Various Residents		

**FIRST ORDER OF BUSINESS**

**Organizational Matters**

**Call to Order and Roll Call**

The Board of Supervisors Meeting for the Silverleaf Community Development District was called to order at 1:00 p.m. Ms. Ripoll proceeded with roll call and confirmed quorum. Those in attendance are outlined above.

**Public Comment Period**

There were no public comments.

**SECOND ORDER OF BUSINESS**

**Consideration of the Minutes of the March 4, 2024, Board of Supervisors Meeting**

The Board reviewed the minutes.

ON MOTION by Mr. Powell, seconded by Mr. Davis, with all in favor, the Board approved the Minutes of the March 4, 2024, Board of Supervisors Meeting.

**Ratification of Payment Authorizations  
#211 – 213**

Ms. Ripoll stated that these have been previously approved.

ON MOTION by Mr. Decker, seconded by Mr. Davis, with all in favor, the Board ratified Payment Authorizations #211 – 213.

**Review of District Financial Statements**

The Board reviewed the District Financials as of February 2024.

ON MOTION by Mr. Gressin, seconded by Mr. Abramski, with all in favor, the Board accepted the District Financial Statements.

**THIRD ORDER OF BUSINESS**

**Other Business**

**Staff Reports**

**District Counsel –**

Ms. Hancock reminded the Board that they need to complete ethics training before the end of 2024.

**District Engineer –**

Mr. Rayl noted that the Bond was released from SWFWMD, and it is being tracked to return the funds to the District. He noted some work was done on the swale behind Deep Creek, but he will be checking up. They reestablished the swale but missed some of the inlets. He noted that as long as it is hydraulically connected it will flow. Mr. Rayl brought up previous discussions regarding the need for inspections. He noted that they have to turn in certification to the Water Management District at regular intervals and would require certification that everything is running in accordance with the original plans and permits. He noted that it would not be a bad idea to inspect in between intervals to make sure everything is running smoothly.

Ms. Ripoll stated that she would like to know what the cost would be for a preventative maintenance program to be put in place.

Mr. Rayl presented the requested map showing delineation of District control. Mr. Gressin requested two copies be provided to the HOA. Mr. Rayl brought up the potential for resident fences to encroach onto drainage easements and requested that when making approvals the HOA take this into consideration. Ms. Hancock offered to compile a potential list of solutions to this.

**District Manager-**

Ms. Ripoll noted that the next meeting is scheduled for May 6, 2024.

**Supervisor Requests and Audience Comments**

Mr. Gressin asked Ms. D'ottavio if the HOA had received their refund from Westcoast, she answered no. Mr. Gressin had some questions about the District website and requested more information be included regarding District Engineer Reports to the agendas. The Board requested a workshop meeting be held on April 24, 2024, to discuss pond maintenance. Mr. Gressin noted that the HOA reported two residents as having encroached on District land to build fire pits. Ms. Hancock stated that District Counsel would draft a violation letter to send out.

A resident asked a question regarding who would be responsible for some landscaping repairs on District Land. Mr. Paul clarified that there is an agreement with the HOA, where the HOA would be responsible for landscaping of District land.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

There were no additional comments from the Board.

ON MOTION by Mr. Gressin, seconded by Mr. Decker, with all in favor, the April 1, 2024, Meeting of the Board of Supervisors of the Silverleaf Community Development District was adjourned at 1:31 p.m.

  
Secretary/Assistant Secretary

  
Chairperson/Vice Chairperson